



**JACKSON SPORTS ACADEMY
PARENT INFORMATION HANDBOOK**

POLICIES AND PROCEDURES

Dear Parents,

Thank you for choosing Jackson Sports Academy for your child's summer sports camp experience. We are proud to be providing affordable sports camps for all families. We feel that our summer sports camps are an essential piece to your child's summer fun!

Providing affordable summer sports camps for all children is one of the most important tasks that the Jackson Sports Academy staff undertake each year. We are committed to providing safe environments, well-trained counselors, fun-filled days, and top quality experiences for you and your child.

In this handbook you will find the necessary information pertaining to our camp policies and procedures. If you have additional questions, please feel free to contact us.

All required paperwork must be completed prior to your child's first day of camp. Camp registration forms and a concussion information sheet can be found and printed from our website (www.jacksonsports.org). The completed forms may be either mailed or brought to your child's first day of camp.

Again, thank you for choosing Jackson Sports Academy! We are looking forward to a summer full of fun and great sports experiences for your child.

Sincerely,

Cecil R. Jackson
Executive Director
Jackson Sports Academy

Jackson Sports Academy's Mission

Here at Jackson Sports Academy, we aim to impact every young athlete's life in both a positive and nurturing way. By providing positive role models, leadership skills, and consistent encouragement "to always try your best", every child will learn valuable skills not just to excel in sports, but also in life. Our goal is to be affordable and accessible so that every child can attend; especially those from disadvantaged circumstances. We strive to instill a life-long love for physical activity and to provide a safe environment for all who participate.

Jackson Sports Academy's Goals

The goal of Jackson Sports Academy is to become a community leader in the fight against childhood obesity and juvenile crime, by providing a healthy, active way for at-risk youth to spend their time during the summer.

Jackson Sports Academy's Methodologies

Our methodologies will include: positive coaching, character building, and the development of self-esteem through basic sports-related activities. There will be a special focus on specific psychological, motivational, and behavioral issues facing today's youth. Camp leaders will be hand-selected for their ability to use personal stories and examples to develop mentoring relationships with all the children. We hope that the self-esteem gained by the children through these supportive relationships will transcend the camp and help them to build healthy relationships in their personal lives.

Staff Qualifications

- * Must be 18 - 26 years of age
- * CPR and First Aid Certification
- * Washington State Police Criminal Background Check
- * Supervisory experience required

Camp Location and Contacts

Centennial Middle School
915 N. Ella
Spokane Valley, Washington 99212
509-217-3839

Arriving and Departing from Camp Site

Upon arrival at the program, the accompanying adult must sign the camper in on the daily attendance sheet. **DO NOT DROP-OFF YOUR CHILD OUTSIDE THE BUILDING!**

Staff will greet each camper and guardian when he/she arrives. Please do not drop off your child before the program start time; staff are busy preparing for the day and are unable to provide supervision.

We encourage all campers to arrive on time for the start of the day's activities. If you do arrive late, please accompany your child into the building to sign him/her in and to let the staff know that he or she has arrived.

Campers walking home from the camp: Please note that the Department of Human Service's guidelines state that youth 8 years and younger should not be left alone. If you wish to have your older camper walk to or from the camp, please send a signed note to the staff telling them that your child will be doing so and indicate the exact dates your camper will be walking.

Staff members will release your child only to those authorized individuals who are listed on their registration forms. They will not honor verbal instructions given to them by an unauthorized individual who may arrive to pick up your camper. If you have an emergency, please send a note with your camper when he/she arrives or give instructions to the staff when you sign in your camper, or call us (509-217-3839) and speak directly to a staff member.

We ask that campers be picked up promptly at the end of the program day. Staff is not paid to remain after the camp is finished for the day and they **CANNOT** transport campers in their own vehicles. If you are running late please call (509) 217-3839 and let the staff know what time you will arrive.

Code of Conduct

We strive to provide a welcoming, safe, supportive and enjoyable environment for camp participants. We believe that all individuals have the right to be treated with dignity and respect regardless of abilities or limitations. We are committed to all.

Behavioral expectations for all campers:

- * Respect staff and other campers
- * Respect property
- * Follow directions
- * Make new friends and try new activities

Unacceptable behavior and actions:

- * Intentional verbal abuse including teasing/taunting, harassment and/or profane language
- * Hitting a person - fighting
- * Intentional damage of property
- * Inappropriate touching
- * Creating a risk of contagion or illness (sick kids should not come to camp)
- * Any action which exposes campers or staff to danger
- * Consistent disregard of camp procedures

Staff will make every effort to encourage positive participation and utilize strategies and available resources in response to unacceptable behavior. In the event that all measures have been exhausted, we reserve the right to implement any of the consequences listed.

Consequences shall be related to behavior, shall be respectful and reasonable, and shall be administered relative to the degree of unacceptable behavior. The possible consequences include:

Reassignment:

- * To another group

Suspension:

- * For remainder of day,
- * Next day or
- * Remainder of the week

Removal:

- * From an activity for a short period of time, with staff supervision or
- * From the camp for behavior resulting in extreme disruption, or intentional harm to self, or others

Camper's Health

We care deeply about the health and welfare of your child and of all children who are in our care each day. It is our responsibility to safeguard all of them and to do what we can to protect them and prevent the spread of disease.

A child shall not be allowed to attend camp for the day if he/she has:

- * A temperature over 100 degrees
- * Recurrent vomiting or diarrhea
- * Any communicable disease

If your child develops any of these symptoms (temperature, vomiting or diarrhea) while at the camp, the staff will contact you and ask you to take the child home until the child is healthy enough to return to the camp. If you cannot be reached staff will call your emergency contact to come and pick up your child.

Reporting Communicable Disease

The parent/guardian must inform the staff within 24 hours or the next business day after his/her child or any member of the immediate household has developed any reportable communicable disease, as defined by the State Board of Health except for life threatening diseases which must be reported immediately.

Camp Staff will consult the Spokane County regional Health District at (509)-324-1600 if there is a question about the communicability of a disease.

When campers in the programs have been exposed to a communicable disease the JSA staff will contact the parents of all campers in the program within 24 hours or the next business day. Confidentiality will be maintained; staff will not reveal the name of the camper or member of the immediate household.

The “Selected Infectious Disease” list describes the communicable diseases that must be reported to JSA staff.

Selected Infectious Diseases:

Campylobacteriosis	Measles
Chicken Pox and Shingles (Varicella Zoster)	Meningococcal Illness
Conjunctivitis (Pink Eye)	Mononeucleosis, Infectious
Cytomegalovirus (Cmv) Infection	Mumps
Diphtheria	Norovirus
Escherichia coli 0157:H7 and Other enter hemorrhagic	Otitis
E. coli infections	Epiclesis (Head Lice)
Fifth Disease (Erythema Infectiosum)	Pertussis (Whooping Cough)
Giardiasis	Pinworm infection
Group A Streptococcal Infections (Strep Throat, Scarlet Fever)	Polio
Haemophilus Influenzae Type B (Hib), Invasive	Rabies
Hand, Foot, and Mouth Disease (Coxsackievirus)	Respiratory Syncytial Virus (RSV)
Hepatitis A	Roseola
Hepatitis B	Rotavirus
Hepatitis C	Rubella
Hepatitis E	Salmonellosis
Impetigo	Scabies
Influenza	Sports-Related Infectious Diseases
Lyme Disease	Tetanus
	Tinea (Ringworm)
	Tuberculosis (TB)

Sunscreen and Insect Repellant:

Use of sunscreen or insect repellant requires written parent authorization on the Authorization for Medication form noting any known adverse reactions.

Staff may administer sunscreen and insect repellent in accordance with the manufacturer’s recommendations. Sunscreen and insect repellent will not be kept or used beyond the expiration date of the product.

Sunscreen and insect repellent must be in the original container labeled with the campers name on it.

Staff members can apply sunscreen to campers under age 9 accompanied by written authorization from parents. Campers ages 9 and older can administer their own sunscreen with staff supervision.

Concussions: The Zackery Lystedt Law

The new “Zackery Lystedt Law” in Washington now requires the consistent and uniform implementation of long and well-established return to play concussion guidelines that have been recommended for several years:

“A youth athlete who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from competition at that time”

And

“...may not return to play until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussion and received written clearance to return to play from that health care provider”.

You should also inform your child’s coach if you think that child may have a concussion Remember it’s better to miss one game that miss the whole season. And when in doubt, the athlete sits out.

Recommended Equipment for Camps

Baseball:

- * Personal glove with name on it.
- * Baseball cleats (Football cleats will work).

Basketball:

- * Gym Shoes.

Football:

- * Football cleats

Soccer:

- * Soccer cleats (Football cleats will work).

Volleyball:

- * Gym Shoes.

Child Care Verification/Reimbursement Income Tax Purposes

Jackson Sports Academy issues a receipt for all deposits or payments paid for camp registration. If you are required to have documentation of payments for child care expenses, for tax purposes or reimbursement, it is your responsibility to retain all camp receipts. Please retain the receipts you are given/sent when registering or making payment on your balances. Jackson Sports Academy does not issue a statement at year's end of your payment totals. Please keep all of your receipts!

Jackson Sports Academy's Tax ID number is: 24-4624328

WE LOOK FORWARD TO WORKING WITH YOUR CHILD THIS SUMMER!